Give Thanks.
Give Catholic!

Organization Quick Guide

My Login Information

Username

_____

Password

_____

2026 Dates to Remember

- **August 17:** Organization Registration **Opens**
- **August 26:** Getting Ready Webinar
- **October 1:** Internal Organization Registration Closes & Signed Fund Agreements Due
- **November 1:** *National* External Organization Registration **Closes**
- **November 11:** Final Steps Webinar
- **November 16 - November 30:** Advanced Giving & Begin Entering Offline Gifts
- **December 1:** Giving Tuesday
- **December 8:** Offline Giving Closes

Your #iGiveCatholic Point of Contact

Angel Porche

Catholic Foundation of South Louisiana

Phone: 985-850-3144

Email: aporche@htdiocese.org

SCAN ME

Log In to Dashboard

Located at top right of screen

www.igivecatholic.org

SCAN ME

Resources for Ministries

www.igivecatholic.org/resources

SCAN ME

Diocesan Community Page

www.igivecatholic.org/community/houma-thibodaux

SCAN ME

Training and Slides

www.igivecatholic.org/resources/gt-trainings

Organization Registration

1. Log in or create an account.
Visit iGiveCatholic.org. Returning users can use their existing login. New users will need to create an account. Tip: Use your organization's email address when possible to make the approval process easier.

2. Click "Register."
Once logged in, return to the #iGiveCatholic homepage and select **Register**.

3. Find your organization.
Search using your organization's **EIN**. Returning organization admins may also see their organization available to select automatically.

Can't find your organization? Select **"Create it now"** or contact Mightycause Support for assistance.

4. Complete and submit your registration.
Answer the registration questions and click Submit. You can also choose Save and Finish Later if needed.

One last step! After registering, complete the To-Do List on your organization page so donors can find you and give. Be sure to:

- Add your logo and background image
- Add your story (at least 250 characters)
  - *Need help sharing your Parish Recovery Fund story? The Catholic Foundation team is here to help you craft your message and bring your fund's story to life!*

Entering Offline Gifts

Offline gifts can be entered between November 16 through December 8.

1. Log in to your #iGiveCatholic account
2. On the left side dashboard: Reports → Donations → Offline Donations
3. One gift? Select "Add Offline Donation."
4. Multiple gifts? Select "Import Offline Donations" and use the provided spreadsheet template.
5. Important: Follow the template exactly before uploading your file.

Downloading MightyCause Transaction Report

Download your report for your records by December 30.

1. Log in to your #iGiveCatholic account
2. Click your Name/Icon in the top right corner
3. Select "Donation History"
4. Filter your "Time Period" for the data you need
5. Click the cloud icon labeled "download" underneath the "Account Settings" tab.